

TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

DATE: Regular Meeting, Monday, August 28, 2023

PLACE: Service & Support Center, 610 Commercial Avenue SW, New Philadelphia, Ohio

TIME: 5:30 p.m.

CALL TO ORDER: President

1.1 ROLL CALL: Executive Administrative Director

	<u>Present</u>	<u>Absent</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Ryan Yoss	_____	_____

1.2 REVIEW OF TuscBDD MISSION AND VISION

- **Mission Statement:** The Mission of the Tuscarawas County Board of Developmental Disabilities is to enhance the lives of individuals with disabilities through quality services and community partnerships.
- **Vision Statement:** The Vision of the Tuscarawas County Board of Developmental Disabilities is for a community that recognizes the importance and potential of all citizens.

1.3 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

I. APPROVAL OF MINUTES

1. Recommendation to adopt a motion to approve the minutes of the June 26, 2023 Board meeting.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

II. FINANCIAL REPORT

1. **Monthly Reconciliation**

Recommendation to adopt a motion to approve the financial statement as presented.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Recommendation to adopt a motion to approve salaries in the amount of \$472,711.43 and expenditures in the amount of \$442,678.74 for the months of June and July.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

III. **COMMITTEE REPORTS**

ETHICS COMMITTEE:

1. **Presentation of Items Approved by the Ethics Committee**

Recommendation to adopt a motion to approve the list of direct service payments as presented in accordance with standards in ORC §5126.033 as reviewed and approved by the Ethics Committee.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	

Donna Wayt _____
 Ryan Yoss _____ The President declares the motion _____.

IV. OLD BUSINESS BEFORE THE BOARD

V. NEW BUSINESS BEFORE THE BOARD

1. Non-Bargaining Staff Compensation

Recommendation to adopt a motion to authorize a 3% increase for non-bargaining staff effective on September 1, 2023 in accordance with the Non-Bargaining Unit Employee Compensation Policy.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Supplemental Appropriation

Recommendation to adopt a motion to approve the following supplemental appropriation:

- ***\$100,000 from S050-S40 Unappropriated Balance to S050-S41 Supported Living***

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

3. Transfer of Funds

Recommendation to adopt a motion to approve the following interfund transfer from the General Fund to the Family Support Services (FSS) Fund:

- ***\$30,000.00 from S050-S32 Transfers to U030-U02 Transfers In***

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Ryan Yoss	_____	_____

The President declares the motion _____.

4. Resolution to Establish ESSER – Planned Respite & In-Home Supports Fund

Whereas, the Tuscarawas County Board of Developmental Disabilities (TuscBDD) entered into a grant agreement with the Ohio Department of Developmental Disabilities (DODD), dated March 10, 2023; and

Whereas, the American Rescue Plan (ARP) Act of 2021 authorized the third round of emergency coronavirus relief to schools across the country through the Elementary and Secondary School Emergency Relief (ESSER III) Fund, Assistance Listing Number (ALN) 84.425U; and

Whereas, section 3.5 of said agreement requires grant funds are “to be recorded separately in the books and records of TuscBDD;” and

Whereas, Ohio Rev. Code § 5705.09(F) authorizes the establishment of “a special fund for each class of revenue derived from a source other than the general property tax, which the law requires be used for a particular purpose.”

Therefore, be it resolved, by the Tuscarawas County Board of Developmental Disabilities, that we hereby request the Tuscarawas County Board of County Commissioners establish an ESSER – Planned Respite & In-Home Supports Fund to provide a separate accounting for receipts and expenditures for the grant monies received for the operation of a Therapeutic Respite program at TuscBDD’s Starlight School, as is required through section 3.5 of the aforementioned grant agreement.

Motion: _____

Second: _____

Roll Call:	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____

Donna Wayt _____
Ryan Yoss _____ The President declares the motion _____.

5. Personnel Policy Revision

Recommendation to adopt a motion to approve the revisions to the following Personnel Policy as presented:

- **4.2 Hours of Work and Scheduling**

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

6. Master Housing Contract with Summit Housing Development Corporation

Recommendation to adopt a motion to approve the Master Housing Contract between TuscBDD and Summit Housing Development Corporation per the terms and conditions of the contract as submitted and approved by Attorney Steve Postalakis as presented.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

7. Addendum to Agreement for Youth Stabilization Home Direct Services with REM Ohio, Inc.

Recommendation to adopt a motion to approve the addendum to the Agreement for Youth Stabilization Home Direct Services between all partnering county boards and REM Ohio, Inc. as presented and approved by the Tuscarawas County Prosecutor’s Office .

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

8. Agreement for Youth Stabilization Home Direct Services with Horizons, Inc.

Recommendation to adopt a motion to approve the Agreement for Youth Stabilization Home Direct Services between all partnering county boards and Horizons, Inc. who will serve as the provider for one Youth Stabilization Home as presented and approved by the Tuscarawas County Prosecutor’s Office.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

9. Health Insurance Discussion and Recommendation

Recommendation to adopt a motion to approve making no change to the existing health insurance plan for coverage from September 1, 2023 through December 31, 2023 and accepting the 32.5% increase from Aultcare while also approving a temporary adjustment to the TuscBDD/employee insurance contribution percentages from 85/15 to 87.5/12.5 through December 31, 2023. This percentage will revert back to 85/15 effective January 1, 2024.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____

Ryan Yoss _____ The President declares the motion _____.

10. Dental Insurance Renewal

Recommendation to adopt a motion to renew the Met Life dental plan for dental insurance benefits for TuscBDD employees with a 5% rate increase, effective September 1, 2023.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

11. Vision Insurance Renewal

Recommendation to adopt a motion to renew the Met Life vision plan for vision insurance benefits for TuscBDD employees with no rate increase, effective September 1, 2023.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

12. Emergency Roof Replacements and Interior Repair Project

Recommendation to adopt a motion to accept the quote and scope of work as outlined in the quote from _____ for a total of \$_____ for the roof replacement projects and interior repairs thereby authorizing the Superintendent to enter into a contract for the completion of such project which has been exempted from competitive bidding by unanimous vote of the Tuscarawas County Commissioners after a determination that a real and present emergency exists due to actual physical disaster to structures as a result of a hailstorm in accordance with ORC 307.86 (A)(2).

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

13. Donations

Recommendation to adopt a motion to accept the following donations, to deposit them in the County Treasury under U25 or S50, as appropriate, and to utilize them for the specific purpose as designated by the donors:

- \$100.00 Bronze Sponsorship Donation from The Commercial and Savings Bank to TuscBDD for the Healthy Human Connections Conference
- \$130.00 from the First National Bank of Dennison to TuscBDD

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

14. Memberships and Contract Services (discussion only)

VI. PERSONNEL

1. Personnel Actions: none

VII. REPORTS OF THE SUPERINTENDENT

1. Ohio Department of Developmental Disabilities Pipeline Newsletters – These can be accessed online at <http://dodd.ohio.gov/pipeline/Pages/Pipeline-Quarterly.aspx> (Copies are also available upon request.)
2. State Issues
3. Local Issues

VIII. MISCELLANEOUS

1. Recognition/Good News
 - Recognition of Christi Otte, FCFC Manager
2. Major Unusual Incident (MUI) Report

IX. PUBLIC PARTICIPATION

X. ADJOURNMENT

1. Adopt a motion to adjourn.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

Time: _____ p.m.