

**TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

**DATE:** Regular Meeting, Monday, June 18, 2018  
**PLACE:** Service & Support Center, 610 Commercial Avenue SW, New Philadelphia, Ohio  
**TIME:** 5:30 p.m.

**CALL TO ORDER:** President

**1.1 ROLL CALL:** Executive Assistant Lisa Sidoti

	<u>Present</u>	<u>Absent</u>
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Robert Glasgow	_____	_____
Linda Patterson	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

**1.2 PLEDGE OF ALLEGIANCE**

**1.3 REVIEW OF TuscBDD MISSION AND VISION**

- **Mission Statement:** The Mission of the Tuscarawas County Board of Developmental Disabilities is to enhance the lives of individuals with disabilities through quality services and community partnerships.
- **Vision Statement:** The Vision of the Tuscarawas County Board of Developmental Disabilities is for a community that recognizes the importance and potential of all citizens.

**1.4 EXECUTIVE SESSION**

1. Recommendation and motion to enter into and conduct an executive session in accordance with Revised Code 121.22(G) for the purpose of consideration of the following matters: The employment and dismissal of a public employee, preparing for negotiations, and matters required to be kept confidential by federal law or regulations or state statutes. A majority of the quorum of the Board determined by roll call vote is required to hold an executive session. A roll call vote will be taken.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

<b>Roll Call:</b>	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

Time in: \_\_\_\_\_ p.m.

2. Recommendation and motion to adjourn executive session and return to the open meeting.  
A roll call vote will be taken.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

<b>Roll Call:</b>	<b><u>Yea</u></b>	<b><u>Nay</u></b>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

Time out: \_\_\_\_\_ p.m.

3. Recommendation and motion to enter into and conduct an executive session in accordance with Revised Code 121.22(G) for the purpose of consideration of the following matter:  
The purchase of property for public purposes. A majority of the quorum of the Board determined by roll call vote is required to hold an executive session. A roll call vote will be taken.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

<b>Roll Call:</b>	<b><u>Yea</u></b>	<b><u>Nay</u></b>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

Time in: \_\_\_\_\_ p.m.

4. Recommendation and motion to adjourn executive session and return to the open meeting.  
A roll call vote will be taken.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

<b>Roll Call:</b>	<b><u>Yea</u></b>	<b><u>Nay</u></b>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

Time out: \_\_\_\_\_ p.m.

**1.5 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA**

- The language in motions 10 and 12 under New Business was revised.

**I. APPROVAL OF MINUTES**

1. Recommendation to adopt a motion to approve the minutes of the May 21, 2018 Board meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**II. FINANCIAL REPORT**

**1. Monthly Reconciliation**

Recommendation to adopt a motion to approve the financial statement as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Recommendation to adopt a motion to approve salaries in the amount of \$253,244.87 and expenditures in the amount of \$225,930.24 for the month of May.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Robert Glasgow	_____	_____
Linda Patterson	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____

Ryan Yoss \_\_\_\_\_ The President declares the motion \_\_\_\_\_.

**III. COMMITTEE REPORTS**

**IV. OLD BUSINESS BEFORE THE BOARD**

**V. NEW BUSINESS BEFORE THE BOARD**

**1. Acceptance of Janitorial Bid**

Recommendation to adopt a motion to approve accepting the bid from Advocates for Success, LLC for janitorial services which constitutes the lowest and best bid in accordance with Revised Code 307.86 to 307.92 per bid specifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**2. Board Policy Revisions**

Recommendation to adopt a motion to approve the revision to the following Board policies as presented:

- **2.6 Risk Management Plan**
- **2.10 Hazard Communication Program, formerly titled Standard Hazard Communication**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**3. East Central Ohio Educational Service Center (ECOESC) Agreement for Services**

Recommendation to adopt a motion to approve the agreement between the Tuscarawas County Board of DD and the ECOESC per the terms and conditions of the contract as submitted and approved by Assistant Prosecuting Attorney, Robert Stephenson II.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Robert Glasgow	_____	_____
Linda Patterson	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

The President declares the motion \_\_\_\_\_.

**4. Agreement with Guernsey County Board of DD for Bus Mechanic Services**

Recommendation to adopt a motion to approve the agreement with Guernsey County Board of DD for the provision of bus mechanic services to the Tuscarawas County Board of DD per the terms and conditions of the agreement as submitted and approved by Assistant Prosecuting Attorney, Robert Stephenson II.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Robert Glasgow	_____	_____
Linda Patterson	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

The President declares the motion \_\_\_\_\_.

**5. MEORC Products Purchased for 2019-2020**

Recommendation to adopt a motion to approve the list of MEORC products to be purchased by TuscBDD for 2019-2020.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Robert Glasgow	_____	_____
Linda Patterson	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

The President declares the motion \_\_\_\_\_.

**6. Educational Based Services (EBS) Contract**

Recommendation to adopt a motion to approve the contract between the Tuscarawas County Board of DD and EBS for physical therapy services at Starlight School per the terms and conditions of the contract and confirmation letter as submitted and approved by Assistant

Prosecuting Attorney, Robert Stephenson II.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**7. Superior Technology Group - Information Systems Technician**

Recommendation to adopt a motion to approve the agreement for the provision of an outsourced information systems technician from Superior Technology Group, LLC per the terms and conditions of the agreement as submitted and approved by Assistant Prosecuting Attorney, Robert Stephenson II.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**8. Superior Technology Group - Information Systems Support**

Recommendation to adopt a motion to approve the agreement for the provision of information systems support from Superior Technology Group, LLC per the terms and conditions of the agreement as submitted and approved by Assistant Prosecuting Attorney, Robert Stephenson II.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**9. Superior Technology Group - Cloud Hosting Contract**

Recommendation to adopt a motion to approve the cloud hosting contract with Superior Technology Group, LLC per the terms and conditions of the agreement as submitted and approved by Assistant Prosecuting Attorney, Robert Stephenson II.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**10. Health Insurance Discussion and Recommendation**

Recommendation to adopt a motion to approve making no change to the existing health insurance plan and accepting the 4.5% increase which includes a prepayment discount of 2% for the renewal from Aultcare.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**11. Vision Insurance**

Recommendation to adopt a motion to accept the proposal from CBA Benefit Services for vision insurance benefits for TuscBDD employees effective September 1, 2018.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**12. Usual and Customary Rates Revision**

Recommendation to adopt a motion to approve the revision to the usual and customary rate for targeted case management services for July 1, 2018 to June 30, 2019 of \$19.56 per 15-minute unit.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**13. Superintendent Development Plan**

Recommendation to adopt a motion to approve the Superintendent Development Plan for July 1, 2018 through June 30, 2019 as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**14. Donations**

Recommendation to adopt a motion to accept the following donation, to deposit it in the County Treasury under U025 and to utilize it for its specific purpose as designated by the donor:

- \$100.00 from Charmed: Gifts with Meaning from the sale of snacks designated for Special Olympics to TuscBDD for Special Olympics.
- \$15.12 from Suzanna Barkett who donated via payroll deduction through Truist to TuscBDD.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Robert Glasgow	_____	_____

Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**VI. PERSONNEL**

**1. New Hires/Resignations/Retirements:**

- a. Timothy Stone - new hire - Substitute Bus Driver, effective June 11, 2018
- b. Nicole Donant-Moore - new hire - FANS Network Administrative Assistant, effective July 9, 2018

**VII. PROGRAM REPORTS**

**VIII. REPORTS OF THE SUPERINTENDENT**

- 1. Ohio Department of Developmental Disabilities Pipeline Newsletters - These can be accessed online at <http://dodd.ohio.gov/pipeline/Pages/Pipeline-Quarterly.aspx> (*Copies are also available upon request.*)
- 2. Additional Miscellaneous Information

**IX. MISCELLANEOUS**

- 1. Major Unusual Incident (MUI) Report
- 2. Newspaper Articles

**X. PUBLIC PARTICIPATION**

**XI. ADJOURNMENT**

- 1. Adopt a motion to adjourn.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Robert Glasgow	_____	_____	
Linda Patterson	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

Time: \_\_\_\_\_ p.m.