

TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

DATE: Regular Meeting, Monday, May 22, 2023

PLACE: Service & Support Center, 610 Commercial Avenue SW, New Philadelphia, Ohio

TIME: 5:30 p.m.

CALL TO ORDER: President

1.1 ROLL CALL: Executive Administrative Director

	<u>Present</u>	<u>Absent</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Ryan Yoss	_____	_____

1.2 REVIEW OF TuscBDD MISSION AND VISION

- **Mission Statement:** The Mission of the Tuscarawas County Board of Developmental Disabilities is to enhance the lives of individuals with disabilities through quality services and community partnerships.
- **Vision Statement:** The Vision of the Tuscarawas County Board of Developmental Disabilities is for a community that recognizes the importance and potential of all citizens.

1.3 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

I. APPROVAL OF MINUTES

1. Recommendation to adopt a motion to approve the minutes of the April 24, 2023 Board meeting.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Ryan Yoss	_____	_____

The President declares the motion _____.

II. FINANCIAL REPORT

1. **Monthly Reconciliation**

Recommendation to adopt a motion to approve the financial statement as presented.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Recommendation to adopt a motion to approve salaries in the amount of \$237,479.80 and expenditures in the amount of \$259,707.44 for the month of April.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

III. **COMMITTEE REPORTS**

ETHICS COMMITTEE:

1. **Presentation of Items Approved by the Ethics Committee**

Recommendation to adopt a motion to approve the respite care provider contract with Kelly Green and the list of direct service payments as presented in accordance with standards in ORC §5126.033 as reviewed and approved by the Ethics Committee.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____

Donna Wayt _____
Ryan Yoss _____ The President declares the motion _____.

IV. OLD BUSINESS BEFORE THE BOARD

V. NEW BUSINESS BEFORE THE BOARD

1. Addition of Service and Support Administrator Position to Table of Organization

Recommendation to adopt a motion to approve the addition of one Service and Support Administrator position to the table of organization and authorize the Superintendent to post and fill the position.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Position Description Revision

Recommendation to adopt a motion to approve the revision to the following position description as presented:

- Substitute Secretary

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

3. Janitorial Services Agreement

Recommendation to adopt a motion to approve the agreement for janitorial services between the Tuscarawas County Board of DD and Advocates For Success, LLC per the terms

and conditions of the agreement as submitted and approved by the Tuscarawas County Prosecutor's Office.

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

4. Resolution Authorizing the Creation of a Reserve Balance Account Pursuant to Section 5705.222(C) of the Ohio Revised Code, as Amended by House Bill 166 (133 General Assembly)

WHEREAS, pursuant to Ohio Rev. Code § 5705.222(C), the Tuscarawas County Auditor, upon receipt of a resolution from the Tuscarawas County Board of Developmental Disabilities ("Board"), shall establish a reserve balance account.

WHEREAS, the reserve balance account shall contain those moneys that are not needed to pay for current operating expenses and that are not deposited in a capital improvements account but that will be needed to pay for operating expenses in the future.

WHEREAS, upon the request of the Board, the Tuscarawas County Board of County Commissioners may appropriate county funds, including funds from federal and state sources, to the reserve balance account.

WHEREAS, the total balance in a reserve balance account shall not exceed forty percent of the Board's expenditures for all services in the preceding calendar year.

NOW THEREFORE BE IT RESOLVED:

1. The Board approves the creation of a reserve balance account within the Board's general operating fund (County Fund S050). Appropriations for the reserve balance account shall be up to, but not in excess of, the forty percent limitation described above and shall contain only those moneys that are not needed to pay for current operating expenses or that are not otherwise held in a capital improvements account.
2. The Tuscarawas County Auditor is hereby directed and authorized to take all steps necessary to create this reserve balance account within the Board's general operating fund (County Fund S050), and the Board hereby requests that the Tuscarawas County Board of County Commissioners appropriate to this reserve balance account \$4,115,370 for calendar year 2023, which is forty percent of the

\$10,288,425 in general fund operating expenditures (excluding budgetary transfers) during calendar year 2022.

3. The Executive Administrative Director of the Board is hereby directed to transmit a certified copy of this resolution to the Tuscarawas County Auditor and the Tuscarawas County Board of County Commissioners.
4. The Board, through this resolution, authorizes the Superintendent to take any and all necessary actions to carry out the purpose of this resolution.
5. It is found and determined that all formal actions of this Board concerning and relating to adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board, and of any of its committees, that resulted in such formal action, were in meetings open to the public, in compliance with legal requirements, including Section 121.22 of the Ohio Revised Code.

Motion: _____

Second: _____

Roll Call:

Yea **Nay**

Kathleen Arthurs

Lucinda Bihari

Julie Brinkman

Thomas Fantin

Andrea Legg

Donna Wayt

Ryan Yoss

The President declares the motion _____.

5. Donations

Recommendation to adopt a motion to accept the following donations, to deposit them in the County Treasury under U25 or S50, as appropriate, and to utilize them for their specific purpose as designated by the donors:

- \$100.00 Bronze Sponsorship Donation from Go Shred to TuscBDD for the Healthy Human Connections Conference
- \$100.00 Bronze Sponsorship Donation from Willandale Golf Cart Sales to TuscBDD for the Healthy Human Connections Conference
- \$250.00 Silver Sponsorship Donation from Ferris Chevrolet, Inc. to TuscBDD for the Healthy Human Connections Conference
- \$500.00 Gold Sponsorship Donation from The Union Hospital Association to TuscBDD for the Healthy Human Connections Conference
- \$1,000.00 Platinum Sponsorship Donation from ProVia to TuscBDD for the Healthy Human Connections Conference
- \$500.00 Gold Sponsorship Donation from Prime Technical Services, Inc. to TuscBDD for the Healthy Human Connections Conference
- \$250.00 Silver Sponsorship Donation from Gradall Industries, Inc. to TuscBDD for the Healthy Human Connections Conference

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

VI. PERSONNEL

1. **Personnel Actions:** none

VII. REPORTS OF THE SUPERINTENDENT

1. Ohio Department of Developmental Disabilities Pipeline Newsletters – These can be accessed online at <http://dodd.ohio.gov/pipeline/Pages/Pipeline-Quarterly.aspx> (*Copies are also available upon request.*)
2. State Issues
3. Local Issues

VIII. MISCELLANEOUS

1. Recognition/Good News
 - Lucinda Bihari awarded the ECOESC’s Overcoming Obstacles Award for Excellence in Community Inclusion
 - Kerri Silverthorn selected as one of Tuscarawas County’s 40 Leading Ladies
2. Major Unusual Incident (MUI) Report

IX. PUBLIC PARTICIPATION

X. ADJOURNMENT

1. Adopt a motion to adjourn.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____

Ryan Yoss

_____ The President declares the motion _____.

Time: _____ p.m.

2023-0522 agenda