

TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

DATE: Regular Meeting, Monday, November 28, 2022

PLACE: Service & Support Center, 610 Commercial Avenue SW, New Philadelphia, Ohio.

TIME: 5:30 p.m.

CALL TO ORDER: President

1.1 ROLL CALL: Executive Administrative Director

	<u>Present</u>	<u>Absent</u>
Kathleen Arthurs	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

1.2 REVIEW OF TuscBDD MISSION AND VISION

- **Mission Statement:** The Mission of the Tuscarawas County Board of Developmental Disabilities is to enhance the lives of individuals with disabilities through quality services and community partnerships.
- **Vision Statement:** The Vision of the Tuscarawas County Board of Developmental Disabilities is for a community that recognizes the importance and potential of all citizens.

1.3 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

1.4 STARLIGHT SCHOOL & ECOESC PARTNERSHIP DISCUSSION

I. APPROVAL OF MINUTES

1. Recommendation to adopt a motion to approve the minutes of the October 24, 2022 Board meeting.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

The President declares the motion _____.

2. Recommendation to adopt a motion to approve the minutes of the October 24, 2022 Ethics Committee meeting.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

II. FINANCIAL REPORT

1. Monthly Reconciliation

Recommendation to adopt a motion to approve the financial statement as presented.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Recommendation to adopt a motion to approve salaries in the amount of \$246,909.57 and expenditures in the amount of \$921,869.89 for the month of October.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

III. COMMITTEE REPORTS

ETHICS COMMITTEE:

1. Presentation of Items Approved by the Ethics Committee

Recommendation to adopt a motion to approve the list of direct service payments as presented in accordance with standards in ORC §5126.033 as reviewed and approved by the Ethics Committee.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

IV. OLD BUSINESS BEFORE THE BOARD

V. NEW BUSINESS BEFORE THE BOARD

1. Annual Appropriation Resolution

Recommendation to adopt a motion to approve the following resolution as specified from the Tuscarawas County Auditor’s Office:

Be it resolved, by the Tuscarawas County Board of Developmental Disabilities, that to provide for the current expenses and other expenditures of the Board, during the fiscal year ending December 31, 2023, the following sums be set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as submitted.

A copy of the 2023 appropriations is located under the “New Business” tab in the Board book. The grand total for appropriations is \$10,804,433.

Motion: _____ Second: _____

Roll Call:	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____

Ryan Yoss _____ The President declares the motion _____.

2. Supplemental Appropriations

Recommendation to adopt a motion to approve the following supplemental appropriations:

- **\$12,000 from S50-S40 Unappropriated Balance to S50-S17 Salaries**
- **\$2,000 from S50-S40 Unappropriated Balance to S50-S18 Supplies**
- **\$40,000 from S50-S40 Unappropriated Balance to S50-S22 Contract Services**
- **\$3,500 from S50-S40 Unappropriated Balance to S50-S27 Travel & Staff Development**
- **\$9,500 from S50-S40 Unappropriated Balance to S50-S31 Other Expenses**
- **\$103,400 from S50-S40 Unappropriated Balance to S50-S36 Medicaid Match**

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

3. 2023 Annual Waiver Plan

Recommendation to adopt a motion to approve the 2023 Annual Waiver Plan as submitted in accordance with ORC §5126.054.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

4. Dental Insurance

Recommendation to adopt a motion to renew the Met Life dental plan for dental insurance benefits for TuscBDD employees with no rate increase, effective September 1, 2022 through August 31, 2023.

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

The President declares the motion _____.

5. Vision Insurance

Recommendation to adopt a motion renew the Met Life vision plan for vision insurance benefits for TuscBDD employees with no rate increase, effective September 1, 2022 through August 31, 2023.

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

The President declares the motion _____.

6. Resolution to Amend Health Flexible Spending Account to Increase the Maximum Contribution Amount and the Maximum Carryover Amount

Recommendation to approve the following resolution:

WHEREAS, the Tuscarawas County Board of Developmental Disabilities (the “Employer”) previously adopted a Code Section 125 plan; and

WHEREAS, the Internal Revenue Service permits participants to contribute a maximum of \$3,050.00 annually to a Section 125 plan; and

WHEREAS, the Internal Revenue Service permits participants to carryover a maximum of \$610.00 annually to a Section 125 plan for the 2023 plan year into 2024; and

WHEREAS, effective January 1, 2023 the Employer desires to amend the Plan to permit participants to contribute up to the maximum amount of \$3,050.00 annually and to carryover up to the maximum amount of \$610.00 annually, as outlined in the amendments;

NOW, THEREFORE, BE IT RESOLVED that the Board has hereby reviewed the amendments and does hereby approve of the amendments to increase the maximum contribution to the limit of \$3,050.00 starting in the 2023 plan year and to increase the maximum carryover amount to the limit of \$610.00 for the 2023 plan year into 2024.

Motion: _____ Second: _____

Roll Call:	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

7. Personnel Policy Revisions

Recommendation to adopt a motion to approve the revision of the following Personnel Policies as presented:

- 2.9 Remote Working
- 4.7 Workers' Compensation

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

8. Provider Support Program 2023 Initiatives

Recommendation to adopt a motion to approve the Provider Support Program Initiatives for 2023 as presented.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	

Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

9. Board Nominating Committee for 2023 Slate of Officers and Committee Assignments

Recommendation to adopt a motion to appoint the following members to serve on the Board Nominating Committee to develop the 2023 slate of officers and list of committee assignments to be adopted at the January organizational meeting.

A copy of the 2022 slate of officers and committee assignments has been included in the Board books.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

VI. PERSONNEL

1. Personnel Actions:

- a. Lynn Angelozzi – retirement – Human Resources Director, effective April 28, 2023

VII. REPORTS OF THE SUPERINTENDENT

- 1. Ohio Department of Developmental Disabilities Pipeline Newsletters – These can be accessed online at <http://dodd.ohio.gov/pipeline/Pages/Pipeline-Quarterly.aspx> (*Copies are also available upon request.*)
- 2. State Issues
- 3. Local Issues

VIII. MISCELLANEOUS

1. Major Unusual Incident (MUI) Report
2. Newspaper Articles

IX. PUBLIC PARTICIPATION

X. ADJOURNMENT

1. Adopt a motion to adjourn.

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

The President declares the motion _____.

Time: _____ p.m.