

**TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

**DATE:** Regular Meeting, Monday, October 24, 2022

**PLACE:** Service & Support Center, 610 Commercial Avenue SW, New Philadelphia, Ohio.

**TIME:** 5:30 p.m.

**CALL TO ORDER:** President

**1.1 ROLL CALL:** Executive Administrative Director

	<u>Present</u>	<u>Absent</u>
Kathleen Arthurs	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

**1.2 REVIEW OF TuscBDD MISSION AND VISION**

- **Mission Statement:** The Mission of the Tuscarawas County Board of Developmental Disabilities is to enhance the lives of individuals with disabilities through quality services and community partnerships.
- **Vision Statement:** The Vision of the Tuscarawas County Board of Developmental Disabilities is for a community that recognizes the importance and potential of all citizens.

**1.3 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA**

**I. APPROVAL OF MINUTES**

1. Recommendation to adopt a motion to approve the minutes of the September 26, 2022 Board meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Recommendation to adopt a motion to approve the minutes of the September 26, 2022 Ethics Committee meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

3. Recommendation to adopt a motion to approve the minutes of the October 17, 2022 Finance Committee meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**II. FINANCIAL REPORT**

**1. Monthly Reconciliation**

Recommendation to adopt a motion to approve the financial statement as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Recommendation to adopt a motion to approve salaries in the amount of \$374,986.05 and expenditures in the amount of \$222,522.57 for the month of September.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**III. COMMITTEE REPORTS**

**FINANCE COMMITTEE:**

**1. 2023 Proposed Budget**

*The Finance Committee met on October 17, 2022 to review the budget and make their official recommendation to the Board. A copy of the proposed 2023 budget is included in the Board book for review.*

Recommendation to adopt a motion to approve the proposed budget for 2023 as recommended by the Finance Committee.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**ETHICS COMMITTEE:**

**2. Presentation of Items Approved by the Ethics Committee**

Recommendation to adopt a motion to approve the respite care provider contract with Tabitha Affolter and the list of direct service payments as presented in accordance with standards in ORC §5126.033 as reviewed and approved by the Ethics Committee.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Julie Brinkman	_____	_____

Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**IV. OLD BUSINESS BEFORE THE BOARD**

**V. NEW BUSINESS BEFORE THE BOARD**

**1. Position Description Revision**

Recommendation to adopt a motion to approve the revision to the following position description as presented:

- Family and Children First Council Manager

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**2. Johnson Controls Fire Protection LP Agreement**

Recommendation to adopt a motion to approve the contract between the Tuscarawas County Board of DD and Johnson Controls Fire Protection LP for fire alarm system inspection, maintenance, and monitoring per the terms and conditions of the agreement as submitted and approved by the Tuscarawas County Prosecutor’s Office.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**3. 2023 Vacation Conversion Plan**

Recommendation to adopt a motion to approve the 2023 Vacation Conversion Plan as presented for January 1, 2023 through December 31, 2023.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**4. Allocation of Funds for the Nonfederal Share of Medicaid Services**

Recommendation to adopt a motion to approve the following resolution:  
The Tuscarawas County Board of Developmental Disabilities (TuscBDD) shall in its calendar year 2023 budget, allocate the sum of \$3,206,052 to be used to pay the nonfederal share of the Medicaid Home and Community Based Services (Level One, Individual Options, and SELF waivers) and Case Management services provided to individuals who the TuscBDD determines under section 5126.041 of the Ohio Revised Code are eligible for TuscBDD services.

The Board will make additional funds available if needed to assure that these services will be available in a manner that conforms to all applicable state and federal laws. The payment of the nonfederal share represents an ongoing financial commitment for such services of the TuscBDD.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**5. Ohio Association of County Boards (OACB) Delegate Assembly**

Recommendation to adopt a motion to approve the following nomination as the delegate from Tuscarawas County for the OACB Delegate Assembly being held on November 30, 2022 at 6:00 pm:

Delegate: \_\_\_\_\_

Alternate: \_\_\_\_\_

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**6. Ohio Association of County Boards (OACB) Delegate Assembly Resolutions**

- a. **Proposed Resolution 2022-01** Summary & Rationale: To provide minor changes and updates to the OACB By-Laws as outlined in the rationale and full resolution located in the Board book.

Recommendation to adopt a motion to recommend our delegate vote in favor of proposed resolution 2022-01.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

- b. **Proposed Resolution 2022-02** Summary & Rationale: The Lucas County Board of Developmental Disabilities believes that all county boards should work diligently with their appointing authorities to ensure at least one person with developmental disabilities is appointed as a board member of each county board of developmental disabilities by 2027, or as quickly as is readily achievable. This resolution would therefore ensure that Ohio's County Boards of Developmental Disabilities will work in

conjunction with the Ohio Advocacy Taskforce and the Ohio Association of County Boards of Developmental Disabilities to educate and inform appointing authorities of the abilities and contributions of Ohioans with developmental disabilities and how including them in county board decisions as voting members of county boards will enrich and strengthen county boards of developmental disabilities statewide. The resolution submitted for consideration and adoption by the Delegate Assembly was passed by the Lucas County Board of DD at its public board meeting in September, and mirrors a resolution unanimously passed by the Board of Trustees of the Ohio Association of County Boards of Developmental Disabilities at its September 19, 2022 meeting, which established the trustees' position in support of the statements and commitments therein. *A copy of the full resolution is located in the Board book.*

Recommendation to adopt a motion to recommend our delegate vote in favor of proposed resolution 2022-02.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**7. Donations**

Recommendation to adopt a motion to accept the following donation, to deposit it in the County Treasury under U25 or S50, as appropriate, and to utilize it for it specific purposes as designated by the donor:

- \$4,920.00 from the Charlotte M. Johnson Charitable Trust to Starlight School

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Stephanie Wilson	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

**VI. PERSONNEL**

- 1. **Personnel Actions:** none

**VII. REPORTS OF THE SUPERINTENDENT**

- 1. Ohio Department of Developmental Disabilities Pipeline Newsletters – These can be accessed online at <http://dodd.ohio.gov/pipeline/Pages/Pipeline-Quarterly.aspx> (*Copies are also available upon request.*)
- 2. State Issues
- 3. Local Issues

**VIII. MISCELLANEOUS**

- 1. Major Unusual Incident (MUI) Report

**IX. PUBLIC PARTICIPATION**

**X. ADJOURNMENT**

- 1. Adopt a motion to adjourn.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

	<b><u>Yea</u></b>	<b><u>Nay</u></b>
Kathleen Arthurs	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Stephanie Wilson	_____	_____
Ryan Yoss	_____	_____

The President declares the motion \_\_\_\_\_.

Time: \_\_\_\_\_ p.m.