

TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

DATE: Regular Meeting, Monday, October 23, 2023

PLACE: Service & Support Center, 610 Commercial Avenue SW, New Philadelphia, Ohio

TIME: 5:30 p.m.

CALL TO ORDER: President

1.1 ROLL CALL: Executive Administrative Director

	<u>Present</u>	<u>Absent</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Ryan Yoss	_____	_____

1.2 REVIEW OF TuscBDD MISSION AND VISION

- **Mission Statement:** The Mission of the Tuscarawas County Board of Developmental Disabilities is to enhance the lives of individuals with disabilities through quality services and community partnerships.
- **Vision Statement:** The Vision of the Tuscarawas County Board of Developmental Disabilities is for a community that recognizes the importance and potential of all citizens.

1.3 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

I. APPROVAL OF MINUTES

1. Recommendation to adopt a motion to approve the minutes of the September 25, 2023 Board meeting.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Recommendation to adopt a motion to approve the minutes of the September 25, 2023 Ethics Committee meeting.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

3. Recommendation to adopt a motion to approve the minutes of the October 17, 2023 Finance Committee meeting.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

II. FINANCIAL REPORT

1. Monthly Reconciliation

Recommendation to adopt a motion to approve the financial statement as presented.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

2. Recommendation to adopt a motion to approve salaries in the amount of \$245,500.01 and expenditures in the amount of \$787,300.86 for the month of September.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

III. COMMITTEE REPORTS

FINANCE COMMITTEE:

1. 2024 Proposed Budget

The Finance Committee met on October 17, 2023 to review the budget and make their official recommendation to the Board. A copy of the proposed 2024 budget is included in the Board book for review.

Recommendation to adopt a motion to approve the proposed budget for 2024 as recommended by the Finance Committee.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

ETHICS COMMITTEE:

2. Presentation of Items Approved by the Ethics Committee

Recommendation to adopt a motion to approve the list of direct service payments as presented in accordance with standards in ORC §5126.033 as reviewed and approved by the Ethics Committee.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____

Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Ryan Yoss	_____	_____

The President declares the motion _____.

IV. OLD BUSINESS BEFORE THE BOARD

V. NEW BUSINESS BEFORE THE BOARD

1. Supplemental Appropriations

Recommendation to adopt a motion to approve the following supplemental appropriations:

- **\$5,000.00 from S50-S40 Unappropriated Balance to S50-S32 Transfers**
- **\$5,000.00 from U30-U05 Unappropriated Balance to U30-U06 Family Support Services**

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Ryan Yoss	_____	_____

The President declares the motion _____.

2. Transfer of Funds

Recommendation to adopt a motion to approve the following transfer of funds from the General Fund to the Family Support Services Fund:

- **\$5,000.00 from S50-S32 Transfers to U30-U02 Family Support Services**

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	_____	_____
Lucinda Bihari	_____	_____
Julie Brinkman	_____	_____
Thomas Fantin	_____	_____
Andrea Legg	_____	_____
Donna Wayt	_____	_____
Ryan Yoss	_____	_____

The President declares the motion _____.

3. Board Policy Revision

Recommendation to adopt a motion to approve the revision to the following Board policy as presented:

- **1.3 Board Operations**

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

4. Resolution to Adopt Bylaws and Enter into an Agreement Regarding Health Benefits Program of the Tuscarawas County Healthcare Consortium

WHEREAS, under Ohio Revised Code 167, a Regional Council of Governments known as the Tuscarawas County Healthcare Consortium (TCHC) has been established for the purpose of promoting cooperative agreements and activities among its members including the establishment of self-insurance benefits.

WHEREAS, in order to participate in the Tuscarawas County Healthcare Consortium, the Tuscarawas County Board of Developmental Disabilities (Board) must be a member of the TCHC by adopting the TCHC Bylaws and entering into an agreement by formal resolution.

NOW, THEREFORE, BE IT RESOLVED by the members of the Board that for the benefit year beginning January 1, 2024:

Section 1. The Board adopts the Bylaws of the TCHC as attached in Exhibit A and adopted within this resolution by reference.

Section 2. The Board authorizes the Superintendent to enter into the Agreement regarding Health Benefits Program of the TCHC as attached in Exhibit B and adopted within this resolution by reference.

Section 3. The Board authorizes the Superintendent to execute any other documents necessary to complete the membership packet for the TCHC.

Motion: _____

Second: _____

Roll Call:	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

5. Health Savings Account (HSA) Contribution

Recommendation to adopt a motion to approve a contribution of \$300 per year for single participants and \$600 per year for all other participants paid in equal, monthly installments on the first pay of the month from TuscBDD to an employee’s HSA account for employees who elect to participate in the HSA health insurance plan, effective January 1, 2024.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

6. Dental and Vision Insurance

Recommendation to adopt a motion to move from MetLife to Humana, through the Tuscarawas County Healthcare Consortium, for dental and vision insurance benefits for TuscBDD employees, effective January 1, 2024.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

7. 2024 Vacation Conversion Plan

Recommendation to adopt a motion to approve the 2024 Vacation Conversion Plan as presented for January 1, 2024 through December 31, 2024.

Motion: _____ Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

8. Allocation of Funds for the Nonfederal Share of Medicaid Services

Recommendation to adopt a motion to approve the following resolution:
The Tuscarawas County Board of Developmental Disabilities (TuscBDD) shall in its calendar year 2024 budget, allocate the sum of \$3,563,801 to be used to pay the nonfederal share of the Medicaid Home and Community Based Services (Level One, Individual Options, and SELF waivers) and Case Management services provided to individuals who the TuscBDD determines under section 5126.041 of the Ohio Revised Code are eligible for TuscBDD services.

The Board will make additional funds available if needed to assure that these services will be available in a manner that conforms to all applicable state and federal laws. The payment of the nonfederal share represents an ongoing financial commitment for such services of the TuscBDD.

Motion: _____ Second: _____

Roll Call:	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

9. Ohio Association of County Boards (OACB) Delegate Assembly

Recommendation to adopt a motion to approve the following nomination as the delegate

from Tuscarawas County for the OACB Delegate Assembly being held on November 29, 2023 at 6:00 pm:

Delegate: _____

Alternate: _____

Motion: _____

Second: _____

	<u>Yea</u>	<u>Nay</u>	
Kathleen Arthurs	_____	_____	
Lucinda Bihari	_____	_____	
Julie Brinkman	_____	_____	
Thomas Fantin	_____	_____	
Andrea Legg	_____	_____	
Donna Wayt	_____	_____	
Ryan Yoss	_____	_____	The President declares the motion _____.

VI. PERSONNEL

1. Personnel Actions:

- a. Amanda Jackson – new hire – Service and Support Administrator, effective November 6, 2023
- b. Tami Smith – resignation – Classroom Assistant, effective October 20, 2023

VII. REPORTS OF THE SUPERINTENDENT

1. Ohio Department of Developmental Disabilities Pipeline Newsletters – These can be accessed online at <http://dodd.ohio.gov/pipeline/Pages/Pipeline-Quarterly.aspx> (*Copies are also available upon request.*)
2. State Issues
3. Local Issues

VIII. MISCELLANEOUS

1. Recognition/Good News
 - Recognition of Mary Ellen Valentino, Early Intervention Physical Therapist
2. Major Unusual Incident (MUI) Report
3. Newspaper Articles

IX. PUBLIC PARTICIPATION

X. ADJOURNMENT

1. Adopt a motion to adjourn.

Motion: _____

Second: _____

Yea **Nay**

Kathleen Arthurs

Lucinda Bihari

Julie Brinkman

Thomas Fantin

Andrea Legg

Donna Wayt

Ryan Yoss

The President declares the motion _____.

Time: _____ p.m.

2023-1023 agenda