

TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

DATE: Regular Meeting, Monday, May 20, 2019
PLACE: Service & Support Center, 610 Commercial Avenue SW, New Philadelphia, Ohio
TIME: 5:30 p.m.

CALL TO ORDER: President

1.1 ROLL CALL: Executive Assistant Lisa Sidoti

	<u>Present</u>	<u>Absent</u>	
Julie Brinkman	x		
Thomas Fantin		x	(excused)
Robert Glasgow	x		
Andrea Legg		x	(excused)
Donna Wayt	x		
Stephanie Wilson	x		
Ryan Yoss	x		

1.2 PLEDGE OF ALLEGIANCE

1.3 REVIEW OF TuscBDD MISSION AND VISION

- **Mission Statement:** The Mission of the Tuscarawas County Board of Developmental Disabilities is to enhance the lives of individuals with disabilities through quality services and community partnerships.
- **Vision Statement:** The Vision of the Tuscarawas County Board of Developmental Disabilities is for a community that recognizes the importance and potential of all citizens.

1.4 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

I. APPROVAL OF MINUTES

1. Recommendation to adopt a motion to approve the minutes of the April 15, 2019 Board meeting.

Motion: **Donna Wayt**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	absent		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	x		
Ryan Yoss	x		The President declares the motion carried .

2. Recommendation to adopt a motion to approve the minutes of the April 15, 2019 Ethics Committee meeting.

Motion: **Robert Glasgow**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	absent		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	x		
Ryan Yoss	x		The President declares the motion carried .

II. FINANCIAL REPORT

1. Monthly Reconciliation

The financial report for April was provided for review. The noteworthy items were highlighted in the report. At the meeting, Mark Schott explained that \$274,600 was received in April for property tax rollback revenue. TuscBDD also received \$65,400 in revenue from the Ohio Department of Developmental Disabilities due to the annual reconciliation of Medicaid match dollars from the 2017 fiscal year. TuscBDD received this revenue due to the fact that we were invoiced for \$1,165,000 in Medicaid match for fiscal year 2017 based on an estimated amount. At the end of the year, the estimate was compared to the actual amount and showed an overbilling of \$65,400 which has now been returned to us. The total revenue in April was down slightly when compared to April of 2018. The \$491,400 Medicaid match invoice for the 2nd quarter was paid in April. Spending in the contract services line item is up \$149,300 over 2018; however, this is mostly due to the \$136,150 paid to Alco Services for the Youth Respite Grant expenditures. Grant revenue has been received to offset this increase in expenditures. Total expenditures for 2019 are 1% less than what was budgeted through April. Nate Kamban encouraged all Board members to be sure to also read the monthly program report that Mark Schott prepared this month highlighting the benefits providers received as a result of the Medicaid match dollars paid for by TuscBDD along with the money paid by TuscBDD to providers for services to individuals without waivers. Comments or questions were welcomed from the Board members on the information contained in the report.

Recommendation to adopt a motion to approve the financial statement as presented.

Motion: **Donna Wayt**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	absent		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	x		
Ryan Yoss	x		The President declares the motion carried .

2. Recommendation to adopt a motion to approve salaries in the amount of \$183,889.83 and expenditures in the amount of \$801,476.17 for the month of April.

Motion: **Ryan Yoss**

Second: **Donna Wayt**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	absent		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	x		
Ryan Yoss	x		The President declares the motion carried .

III. COMMITTEE REPORTS

IV. OLD BUSINESS BEFORE THE BOARD

V. NEW BUSINESS BEFORE THE BOARD

1. Personnel Policy Revision

Lynn Angelozzi explained that language was added to this policy to include information on the subject of distracted driving.

Recommendation to adopt a motion to approve the revision to the following Personnel Policy as presented:

- **6.9 Use of TuscBDD Vehicles and Driving on TuscBDD Business, formerly titled Use of TuscBDD Vehicles**

Motion: **Julie Brinkman**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	absent		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	x		
Ryan Yoss	x		The President declares the motion carried .

2. Supplemental Appropriation

This supplemental appropriation was needed to provide additional funds for supported living for the remainder of 2019. These funds are often needed to assist individuals in crisis until their Medicaid waiver goes into effect.

Recommendation to adopt a motion to approve the following supplemental appropriation:

- **\$40,000 from S50-S40 Unappropriated Balance to S50-S41 Supported Living**

Motion: **Donna Wayt**

Second: **Robert Glasgow**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	absent	

Robert Glasgow	x
Andrea Legg	absent
Donna Wayt	x
Stephanie Wilson	x
Ryan Yoss	x

The President declares the motion **carried**.

3. Acceptance of Janitorial Bid

Nate Kamban shared that only one bid was received at the bid opening on May 6th. The bid from Advocates for Success, LLC was \$2,163.20 less than last year's bid.

Recommendation to adopt a motion to approve accepting the bid from Advocates for Success, LLC for janitorial services which constitutes the lowest and best bid in accordance with Revised Code 307.86 to 307.92 per bid specifications.

Motion: **Robert Glasgow**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	absent	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	abstain	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

4. 2019-2020 Coursework Reimbursement Allocation

Nate Kamban explained that the 2019-2020 program year will be the third year for staff to have the opportunity to apply for coursework reimbursement. The funds that were set aside for the last two years were not utilized; however, it is gaining momentum and very likely that some employees may be able to benefit from this program in the year ahead.

Recommendation to adopt a motion to budget the amount of \$20,000 for the coursework reimbursement program in accordance with Personnel Policy 3.4 for the July 2019 through June 2020 program year.

Motion: **Julie Brinkman**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	absent	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

5. Donations

Recommendation to adopt a motion to accept the following donation, to deposit it in the County Treasury under U025 and to utilize it for its specific purpose as designated by the donor:

- \$500.00 from the Tuscarawas Valley Film Festival for the basketball court at Starlight School.

Motion: **Donna Wayt**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>	
Julie Brinkman	x		
Thomas Fantin	absent		
Robert Glasgow	x		
Andrea Legg	absent		
Donna Wayt	x		
Stephanie Wilson	x		
Ryan Yoss	x		The President declares the motion carried .

6. Respite Grant Update (Discussion only)

Nate Kamban explained that the respite grant comes to an end on June 30th. The group that has worked on this grant has developed a great dynamic. The beds reserved by the grant have been utilized nearly 100% of the time by youth in crisis. This utilization rate is higher than what the grant team originally estimated. Therefore, all of the grant funds will be spent with the likelihood of some overspending. The grant team is strategizing on how to collaboratively cover any excess costs and plan for the long-term sustainability of this program.

VI. PERSONNEL

1. New Hires/Resignations/Retirements:

- a. Sarah Bacon – resignation – Teacher, effective June 1, 2019
- b. Linnie Bradfield – resignation – Service and Support Administrator, effective June 7, 2019

VII. PROGRAM REPORTS

VIII. REPORTS OF THE SUPERINTENDENT

1. **Ohio Department of Developmental Disabilities Pipeline Newsletters** – These can be accessed online at <http://dodd.ohio.gov/pipeline/Pages/Pipeline-Quarterly.aspx> (Copies are also available upon request.)
2. **Additional Miscellaneous Information**
 - Nate Kamban asked if any of the Board members had tried to do the MUI/UI required annual training through the DODD MyLearning site. Board members reported that MyLearning is not allowing the members to logon to the site. We may just plan to hold an hour-long training on this subject here during the month of June. A link to a survey was sent to Board members via email to gather feedback on their choices for inservice hours in 2019. Board members were asked to complete the survey so arrangements can be made for the training.
 - Nate shared that strategic planning for Family and Children First Council (FCFC) is

going well. They are moving forward with the idea of creating a more streamlined county process to serve individuals and families in crisis. The initiative has tentatively been referred to as OUR (Outstanding, Unbroken, Resilient) Children. There are a number of different entities involved in this process with the goal to create a local continuum of care that prioritizes trauma informed care and crisis support planning through a cluster-based approach.

- The state budget is moving forward with a proposal to increase direct support professional (DSP) wages to \$13.00 per hour. There are concerns with how this is being communicated and may not necessarily equate to a bump in wages to \$13.00 per hour as individual provider agencies may disburse it differently. The Legislature is discussing ways to ensure this increase gets to the DSPs as increases in the past have not always made it to the intended recipients.
- The state budget also included language to streamline transportation efforts for individuals with developmental disabilities to promote the use of smaller vehicles and more natural transportation solutions. This language was developed as a result of several years of work by a state-level work group. Unfortunately, this idea ended up changed at the last minute due to push back from large transportation providers and the work group was asked to reconvene. The Ohio Association of County Boards (OACB) is advocating strongly against this regression.
- Nate Kamban shared that multi-system youth is a big priority for this administration. He has been asked by OACB to take part in a work group at the state level in partnership with the JFS association to address how our systems can work together. Nate will also be sharing at two sessions at the OACB conference at the end of May on what has been learned through our collaborative efforts here in Tuscarawas County.
- A number of referrals have been received for Starlight School next year. There have been some challenges as some of the referrals would likely not meet the level of care for DD eligibility. Meetings will be held with districts to discuss this further. Currently, we have not seen any referrals for students who are currently placed out-of-county. Nate has asked the members of the school team to reach out to the specific districts to follow up on these students. Only two students were identified as candidates who would benefit from a medically-fragile unit at Starlight School. This is not enough of a need to justify the creation of a unit at this time. We will continue to track this need with the local districts. Necessary updates to the Starlight School building are scheduled to be completed by the fall.
- We received a signed Master Housing Agreement from SEI in May. Nate explained that one slight change was made to the agreement to permit the Board to cover vacancies in the crisis stabilization home beyond the standard three-month limit for all other homes due to the fluctuating nature of this home. Alco Services expressed an interest in staffing the crisis home, and a meeting has taken place with them to discuss next steps. A meeting has also been scheduled in June with the other county boards who have expressed interest in collaborating with us on this home.
- Nate shared that the Hollywood Premiere Dance was a great success. He recognized the members of the steering committee who helped make this happen. Discussions are already taking place on how to enhance this event for next year.

IX. MISCELLANEOUS

1. Major Unusual Incident (MUI) Report
2. Newspaper Articles

X. PUBLIC PARTICIPATION

XI. EXECUTIVE SESSION

1. Recommendation and motion to enter into and conduct an executive session in accordance with Revised Code 121.22(G) for the purpose of consideration of the following matters: The review of collective bargaining sessions and compensation of public employees. A majority of the quorum of the Board determined by roll call vote is required to hold an executive session. A roll call vote will be taken.

Motion: **Robert Glasgow**

Second: **Julie Brinkman**

Roll Call:	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	absent	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

Time in: **6:10 p.m.**

2. Recommendation and motion to adjourn executive session and return to the open meeting. A roll call vote will be taken.

Motion: **Robert Glasgow**

Second: **Julie Brinkman**

Roll Call:	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	absent	
Robert Glasgow	x	
Andrea Legg	absent	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

Time out: **7:15 p.m.**

XII. ADJOURNMENT

1. Adopt a motion to adjourn.

Motion: **Ryan Yoss**

Second: **Julie Brinkman**

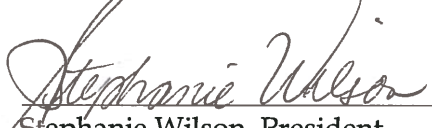
	<u>Yea</u>	<u>Nay</u>
Julie Brinkman	x	
Thomas Fantin	absent	
Robert Glasgow	x	

Andrea Legg absent
Donna Wayt x
Stephanie Wilson x
Ryan Yoss x

The President declares the motion **carried**.

Time: 7:15 p.m.

"This is a true and accurate record of the meeting of May 20, 2019."



Stephanie Wilson, President



Ryan Yoss, Recording Secretary

This is not a verbatim transcript of the May 20, 2019 Board meeting.

2019-0520 minutes