

TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

DATE: Regular Meeting, Monday, March 22, 2021

PLACE: Via Zoom Video/Phone Conference

Public access to meeting is granted by phone. Call 1-646-558-8656, follow prompts to enter meeting ID 88328468900 and password 293056.

TIME: 5:30 p.m.

CALL TO ORDER: President

1.1 RECORD OF OATH OF OFFICE FOR REAPPOINTED MEMBERS:

- **Kathleen Arthurs** – Newly appointed by the Tuscarawas County Probate Judge to fill the unexpired term previously held by Robert Glasgow beginning February 24, 2021 and ending December 31, 2023. *Oath of office was administered on March 2, 2021.*

1.2 ROLL CALL: Executive Assistant Lisa Sidoti

	<u>Present</u>	<u>Absent</u>
Kathleen Arthurs	x	
Julie Brinkman	x	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

1.3 TuscBDD MISSION AND VISION

- **Mission Statement:** The Mission of the Tuscarawas County Board of Developmental Disabilities is to enhance the lives of individuals with disabilities through quality services and community partnerships.
- **Vision Statement:** The Vision of the Tuscarawas County Board of Developmental Disabilities is for a community that recognizes the importance and potential of all citizens.

1.4 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

I. APPROVAL OF MINUTES

1. Recommendation to adopt a motion to approve the minutes of the February 22, 2021 Board meeting.

Motion: **Julie Brinkman**

Second: **Donna Wayt**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	x	
Thomas Fantin	x	

Julie Brinkman	x
Thomas Fantin	x
Andrea Legg	x
Donna Wayt	x
Stephanie Wilson	x
Ryan Yoss	x

The President declares the motion **carried**.

IV. OLD BUSINESS BEFORE THE BOARD

V. NEW BUSINESS BEFORE THE BOARD

1. Supplemental Appropriation

Nate Kamban explained that the 2021 budget contained \$50,000 for the Provider Support Program; however, several providers requested to submit late bills from 2020 which then used up the money in the budget for 2021. A supplemental appropriation of \$100,000 is being requested at this time to allow TuscBDD to continue to assist providers as they navigate through the COVID-19 pandemic. We are thankful for the opportunity to be able to generously support our providers through such a difficult time.

Recommendation to adopt a motion to approve the following supplemental appropriation:

- **\$100,000 from S50-S40 Unappropriated Balance to S50-S31 Other Expenses**

Motion: **Andrea Legg**

Second: **Stephanie Wilson**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	x	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

2. Board Policy Revisions

Nate Kamban recognized Lisa Sidoti for her role as she coordinates with all departments to ensure policies remain current and in alignment with the latest administrative rule updates. Nate explained that these three policies contain only minor revisions. The Board Operations policy was revised to clean up references to administrative rules that were renumbered and language was streamlined on the topic of Board member participation during inservice trainings. The Service and Support Administration policy was also revised due to the renumbering of administrative rules, and minor language changes that did not affect content were made for clarity and better alignment with rule. Nate added that the state expects to have a more substantial update to the Service and Support Administration rule in the future

when they complete the rollout of a single ISP statewide. The Pre-Admission Screening and Resident Review policy was revised to include updated language that allows for assessments to take place in person, by video conference, or by telephone.

Recommendation to adopt a motion to approve the revision of the following Board Policies as presented:

- 1.3 Board Operations
- 12.1 Service and Support Administration
- 12.3 Pre-Admission Screening and Resident Review (PASRR)

Motion: **Stephanie Wilson**

Second: **Julie Brinkman**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	x	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

3. Board Policy Adoption

This policy is required by the Ohio Department of Education for Starlight School and addresses how we will protect students with food allergies and special dietary needs.

Recommendation to adopt a motion to approve the adoption of Board Policy 4.5 – Food Allergies and Special Dietary Needs as presented.

Motion: **Donna Wayt**

Second: **Andrea Legg**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	x	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

VI. PERSONNEL

1. Personnel Actions:

- a. Joyce Robson – retirement – Secretary, effective May 28, 2021
- b. Brenda Gonda – retirement – Classroom Assistant, effective July 31, 2021

VII. PROGRAM REPORTS

Nate Kamban discussed options on program reports with the Board. We moved away from written reports to a verbal, in-person report format at Board meetings; however, this was temporarily put on hold when the meetings switched to a virtual format. The Board members were in favor of continuing the verbal format from directors. Moving forward, each director will select a particular month to provide the Board with some key updates from their department.

VIII. REPORTS OF THE SUPERINTENDENT

1. **Ohio Department of Developmental Disabilities Pipeline Newsletters** – These can be accessed online at <http://dodd.ohio.gov/pipeline/Pages/Pipeline-Quarterly.aspx> (Copies are also available upon request.)
2. **Extra Mile Award**

Charlene Herron was nominated by her peers to receive the Extra Mile Service Award for her efforts throughout the pandemic as she constantly maintained and tracked various lists for the SSA Unit during the vaccination phases. Nate shared the copy of the award with the Board and commended Charlene for the extra mile service she provides to the Service and Support Unit in her role as Administrative Assistant.
3. **Additional Miscellaneous Information**
 - **COVID-19 Update:** Nate Kamban was pleased to share that new cases of COVID-19 among individuals served by county boards has decreased for five weeks in a row. Tuscarawas County just recently moved from the red risk level down to orange in Ohio's Public Health Advisory System. Tuscarawas County has not moved down from level 3/red since October of 2020. The Tuscarawas County Health Department shared that approximately 20% of Tuscarawas County has been vaccinated.
 - **DODD Proposed Biennium Budget:** Nate shared that the next two year state budget for Ohio's developmental disabilities system was introduced recently. He was excited to learn that there is a \$10.5 million dollar increase over the next two years for community, in-home, and short-term residential supports for multi-system youth. This lines up with the focus of our respite program and our new school model to provide services for kids with intensive needs who are involved in multiple systems. This investment will provide access to a team of experts at the state level and four regional liaisons. The state plans to build capacity to provide respite services to support youth and families, create a specialized ICF to support multi-system youth, to continue to enhance services for youth at Tiffin Developmental Center, and provide a \$1 million pot of flexible funding that counties can access across the state. This is a great first step, and clearly shows that the state has heard our plea, although more will need to be done at the local level to meet the needs of youth and their family here in Tuscarawas County.
 - **Extended EFMAP Funding:** The extended EFMAP will likely continue through April 1st of 2022 with an additional increase tied to the public health emergency. This

addition will likely be in effect from April 1, 2021 through March 31, 2022. This has to be used to increase and improve Home and Community-Based Services (HCBS). The state is not clear if strings are attached to this money, but we expect more details regarding this funding to be provided soon.

- **Youth Residential Project:** TuscBDD continues to see an increase in youth with intensive behavioral needs as our local team met last week on yet another child in crisis. Many of these children have not been able to be served successfully in the local respite program. This often results in the need to then search for placement options with very few of those even being available within Ohio. Despite the assistance from DODD through the increase in state-level funding for multi-system youth, more will need done at the local level to see a decrease in out-of-county or out-of-state placements when long-term residential placements are necessary. A meeting took place with the 19 counties in our region regarding the possibility of expanding services. Nate then met with a provider out of Columbus who is interested in moving into this region in Ohio. Discussions have started with Carroll, Knox, and Coshocton counties on the idea of partnering with us to develop some local options for long-term respite placements. These counties are interested in partnering with us and would like to consider building the home in New Philadelphia. Nate proposed the idea of pursuing this project further by starting to collect cost projections in order to determine next steps. Nate mentioned that some DODD Community Capital Assistance funds would be available for this as well as the possibility of utilizing some of the EFMAP funds to get the project started. The Board was very supportive of the idea and encouraged Nate to continue pursuing this type of project. Nate will share regular updates with the Board with the understanding that Board action will be required prior to implementation.
- **Remote Working:** TuscBDD has received the report that was generated out of the Remote Workforce Assessment. This report provided feedback and recommendations when considering a long-term remote working model for TuscBDD. A subcommittee, made up of staff members from departments that were identified as able to work remotely, has been developed to review the results of our assessment and develop recommendations for long term options for remote work post-pandemic. The subcommittee's recommendations are to be submitted to the leadership team for consideration by mid-April. The leadership team then plans to review these recommendations in order to develop a proposed policy to share with the Board for consideration in May.
- **Transportation Pilot Project:** The need for flexible transportation options during evenings and weekends consistently showed up as a need during strategic planning. TuscBDD has begun to meet with Access Tusc, the new rural transit authority, to discuss the creation of a pilot project to provide transportation into the evenings and on weekends. We would like to consider subsidizing a short-term pilot project to collect data to better understand if we have enough of a need for this type of service locally. We are excited about the possibility of making progress to meet this need and will be bringing more information on this to the Board as it is solidified. It will be important to not start the pilot project during any type of lockdown or time of reduced activity due to COVID, so we may have to wait until at

least mid-July to then have the ability to collect good data on usage.

- **Accreditation Dates:** TuscBDD is scheduled to go through a DODD accreditation review on August 23-24, 2021. Nate mentioned that DODD will most likely plan to interview the Board President on August 24th. All Board members who choose to participate along with Tom Fantin are welcome to participate in this interview. The final schedule will be shared with the Board as we approach accreditation.

IX. MISCELLANEOUS

1. Major Unusual Incident (MUI) Report

X. PUBLIC PARTICIPATION

XI. ADJOURNMENT

1. Adopt a motion to adjourn.

Motion: **Julie Brinkman**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	x	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

Time: **6:09** p.m.

*“This is a true and accurate record of the meeting of March 22, 2021.”
Minutes were Board-approved at the April 26, 2021 Board meeting. Signatures will be obtained when in-person meetings resume.*

Thomas Fantin, President

Julie Brinkman, Recording Secretary

This is not a verbatim transcript of the March 22, 2021 Board meeting.

2021-0322 minutes