

TUSCARAWAS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

DATE: Emergency Meeting, Friday, October 8, 2021

PLACE: Service & Support Center, 610 Commercial Avenue SW, New Philadelphia, Ohio

TIME: 5:30 p.m.

CALL TO ORDER: President

1.1 ROLL CALL: Executive Administrative Director

	<u>Present</u>	<u>Absent</u>	
Kathleen Arthurs	x		
Julie Brinkman		x	(excused)
Thomas Fantin	x		
Andrea Legg	x		
Donna Wayt	x		
Stephanie Wilson	x		
Ryan Yoss	x		

1.2 ADDITIONS, DELETIONS, CORRECTIONS TO AGENDA

I. NEW BUSINESS BEFORE THE BOARD

1. Starlight School Fire Alarm System Project Quote – Equipment

Nate Kamban reviewed the fact that the fire alarm system panel at Starlight School was struck by lightning and was not able to be repaired. Captain Schultz of the New Philadelphia Fire Department recommended that we consider the installation of a new system since many of the existing components of the outdated system may not work well with a new panel, thus requiring additional expense over time. The quotes that were gathered for a new system exceeded \$50,000, making it necessary to put the project out for competitive bid which the Board approved at the September 27, 2021 Board meeting. As Drew Litty and Lisa Sidoti began working through the competitive bidding process, they determined that the bidding process would further extend the completion date of this project. We approached the Tuscarawas County Commissioners to seek their approval to exempt this project from competitive bidding in accordance with Ohio Revised Code 307.86 by declaring that a real and present emergency exists, the estimated cost was below \$100,000, and there was an actual physical disaster to structures, radio communications equipment, or computers. The Tuscarawas County Commissioners voted unanimously to approve our request at their October 6, 2021 meeting. ORC 307.86 specifies that TuscBDD would then be responsible to collect at least three estimates prior to awarding the contract. Quotes were requested from four companies with only three responding. The quote from Calcom Inc. only consisted of a panel replacement rather than a full system upgrade. Quotes for a full system replacement were gathered from Johnson Controls, with Wood Electric performing the system installation, and from Koorsen Fire and Security performing both the equipment purchase and the installation. Although the quote for Johnson Controls/Wood Electric is higher than Koorsen, their system is the best choice for two reasons: it offers voice control options which are

preferable for our students, and it would be the same type of system that is installed in our remaining two buildings making it possible for one vendor to handle the service and monitoring agencywide. A designated employee continues to conduct a fire watch every 30 minutes for Starlight School to remain open as required by the New Philadelphia Fire Department until the new system installation is complete. Nate Kamban recognized the Commissioners for their willingness to support our request allowing TusCBDD to pursue the fastest avenue towards a fully functional system for the safety of our students and staff.

Recommendation to adopt a motion to accept the quote and scope of work as outlined in the quote from Johnson Controls for a total of \$48,074.35 for the purchase of fire alarm system equipment, programming, and final inspection for Starlight School thereby authorizing the Superintendent to enter into the contract with Johnson Controls as submitted and approved by Assistant Prosecuting Attorney, Robert Stephenson II.

Motion: **Stephanie Wilson**

Second: **Kathleen Arthurs**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	absent	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

2. Starlight School Fire Alarm System Project Quote – Installation

Recommendation to adopt a motion to accept the quote and scope of work from Wood Electric for a total of \$34,947.00 for the purchase of labor and materials to remove the old fire alarm system and install a new fire alarm system at Starlight School thereby authorizing the Superintendent to enter into the contract with Wood Electric as submitted and approved by Assistant Prosecuting Attorney, Robert Stephenson II.

Motion: **Kathleen Arthurs**

Second: **Andrea Legg**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	absent	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

3. Transfer of Funds

This transfer was approved in the 2021 budget and will increase the amount available in the Capital Improvements Fund in order to pay for upcoming projects.

Recommendation to adopt a motion to approve the following fund transfer:

- **\$30,000 from S050-S32 Transfers to N010-N06 Capital Improvements Transfers**

Motion: **Ryan Yoss**

Second: **Donna Wayt**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	absent	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

4. Supplemental Appropriation – Fire Alarm System at Starlight School

This supplemental appropriation is necessary in order to have enough funds available in the Capital Improvement Projects line item to cover the cost of the fire alarm system at Starlight School.

Recommendation to adopt a motion to approve the following supplemental appropriation:

- **\$60,000 from N10-N05 Unappropriated Balance to N10-N01 Capital Improvement Projects**

Motion: **Kathleen Arthurs**

Second: **Stephanie Wilson**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	absent	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	

The President declares the motion **carried**.

II. PUBLIC PARTICIPATION

III. ADJOURNMENT

1. Adopt a motion to adjourn.

Motion: **Andrea Legg**

Second: **Ryan Yoss**

	<u>Yea</u>	<u>Nay</u>
Kathleen Arthurs	x	
Julie Brinkman	absent	
Thomas Fantin	x	
Andrea Legg	x	
Donna Wayt	x	
Stephanie Wilson	x	
Ryan Yoss	x	


The President declares the motion **carried**.

Time: **5:41** p.m.

"This is a true and accurate record of the meeting of October 8, 2021."



Thomas Fantin, President



Julie Brinkman, Recording Secretary

This is not a verbatim transcript of the October 8, 2021 emergency Board meeting.

2021-1008 minutes